



**STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE**

<b>Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE</b>																												
<b>Date: 15 July 2010</b>	<b>Location: Room F Education Centre</b>	<b>09.30 – 12.00</b>																										
<p><b>Present:</b></p> <table> <tr> <td>Liz Hanley - Chair</td> <td>Interim Head of Adult Strategy/Assistant Director (Commissioning), SBC</td> </tr> <tr> <td>Cllr Jim Beall</td> <td>Cabinet member (Adult services and health), SBC</td> </tr> <tr> <td>Cllr Ann Cains</td> <td>Councillor and Champion Dignity in Care</td> </tr> <tr> <td>Jane Humphreys</td> <td>Corporate Director of CESC, SBC</td> </tr> <tr> <td>Laura Middleton</td> <td>Performance Assessor, CQC</td> </tr> <tr> <td>Tony Cliffe</td> <td>Performance Assessor, CQC</td> </tr> <tr> <td>Paul Green</td> <td>Adult Safeguarding Co-ordinator, SBC</td> </tr> <tr> <td>Ian Weddle</td> <td>Temporary - Adult Safeguarding Co-ordinator, SBC</td> </tr> <tr> <td>Sean McEneaney</td> <td>Assistant Director/Head Adult Operations , SBC/ Foundation Trust</td> </tr> <tr> <td>Janet Hayes</td> <td>Commissioning Manager (Training) SBC</td> </tr> <tr> <td>Detective Inspector Mike Cane</td> <td>Vulnerability Unit Cleveland Police</td> </tr> <tr> <td>Chief Inspector Ted Allen</td> <td>Neighbourhood Policing</td> </tr> <tr> <td>Inspector Andy Fox (Part meeting only)</td> <td>Stockton Community Safety Police</td> </tr> </table>			Liz Hanley - Chair	Interim Head of Adult Strategy/Assistant Director (Commissioning), SBC	Cllr Jim Beall	Cabinet member (Adult services and health), SBC	Cllr Ann Cains	Councillor and Champion Dignity in Care	Jane Humphreys	Corporate Director of CESC, SBC	Laura Middleton	Performance Assessor, CQC	Tony Cliffe	Performance Assessor, CQC	Paul Green	Adult Safeguarding Co-ordinator, SBC	Ian Weddle	Temporary - Adult Safeguarding Co-ordinator, SBC	Sean McEneaney	Assistant Director/Head Adult Operations , SBC/ Foundation Trust	Janet Hayes	Commissioning Manager (Training) SBC	Detective Inspector Mike Cane	Vulnerability Unit Cleveland Police	Chief Inspector Ted Allen	Neighbourhood Policing	Inspector Andy Fox (Part meeting only)	Stockton Community Safety Police
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Les Jones	Head of Community Safety, Fire Brigade
Oonagh McGeever	ISA South Manager, NHS/SBC
Chris Brown	Policy Lead Adult Safeguarding NHS Tees, NHS Tees
Barbara Carr	Director of Nursing, North Tees and Hartlepool NHS Trust
Parveen Mughal	Care Home Association
Mick Walker	Business Manager, Tees-wide SVAB
Margaret Brett	TEWV, Lead Nurse
Dena Bartlett	Emergency Duty Team, SBC
Molly Taylor (attended for agenda item 7)	Project Lead MHA MCA DoLS, SBC
<b>Apologies:</b>	
Peter Smith	Personalisation Manager, Adult Strategy, SBC
Ian Ramshaw	Strategic Commissioner, SBC
Jocelyn McIntyre	Tees Achieve, SBC
Cath Siddle	Director of Nursing, North Tees and Hartlepool NHS Trust
Pat Haslam	Professional Head of Social Work SBC Mental Health, SBC
Glenda Adey	Manager, D H Homecare
Lesley Thirlwell	NEAS
Allison Agius	Catalyst

Para No		Action
1	<p><b>Minutes of the last meeting : 20 May 2010</b></p> <p>Page 5, Item 7: Should read Cllr Cains had talked to the Teesside Society for the blind. MB refers to Margaret Brett, who was not included on the attendance list, but attended the meeting.</p>	



4	<p><b>FIRE SAFETY Presentation</b>  Presentation given by Cleveland Fire Brigade.  Overview given of 6 fatalities in the Teesside area.  Ongoing work in other local authorities across Tees was outlined.  Action:  JH to suggest to the Stockton Safer Partnership Board that this presentation is also made there.</p>	JH
5	<p><b>LD Hate Crime Prevention Work Stream Update</b>  Paul Green gave a verbal update on the current ongoing work linked to the LD Strategy.  Following the Hate Crime event held in June 2008, SBC is working with the learning Disability Partnership Board to use self advocate champions to carry out work with LD clients in a number of initiatives to raise awareness of hate crime relating to vulnerable adults. Questionnaires are being developed to enable the views of LD clients and their advocates to be registered in relation to living in the Stockton on Tees area.  It was also brought to the attention of the members that SBC is re-launching its Offensive Incidents Reporting scheme so all Stockton residents can report any incidents motivated by hate or prejudice. An article about this, in July's Stockton New, was referred to. MW reported that he had attended a ½ day Hate Crime event in Middlesbrough, which was well attended.</p>	
6	<p><b>Annual Report</b>  The final draft report was presented to the Committee members for agreement. Amendments / additions from partner agencies have been received and inserted. The report will be presented to Cabinet in September.</p>	
7	<p><b>Mental Capacity Act Update</b>  MT gave an overview and update on a paper circulated at the last Committee meeting in May 2010 outlining the proposal to merge the MCA DoLS Local Implementation Network with the Safeguarding Vulnerable Adults Committee.  The Committee agreed to the proposal of merging the meetings and to extend the Committee meeting by thirty minutes to facilitate this.  The Section 75 agreement with SBC/NHS Stockton re MCA/DoLS is to be reviewed now that MCA/DoLS systems and processes have been fully implemented and the Terms of Reference of the new Committee will incorporate the principles of this agreement.</p>	

8	<p><b>Quality Assessment Framework Update</b>  SM tabled an interim report of the recent safeguarding files QA audit. It was noted that the report has not yet been shared with the relevant professionals as the report had been brought forward at the request of CQC.</p> <p>20 File audits across care management and safeguarding had been carried out by independent consultants using a consistent approach. Key findings were discussed</p> <p>An action plan will be developed and presented at the next meeting.</p> <p>Action:</p>	SMcE
9	<p><b>First Contact Review Update</b>  A review has been undertaken following the Ofsted inspection in January 2010. External consultants Cordis Bright had reviewed First Contact and produced a draft report regarding this joint service with children's services. All recommendations are been implemented and will be finalised by November 2010. Recruitment to a team manager post has been undertaken and recruitment to a deputy manager post is underway. The team has now moved to the Wrensfeld Centre.</p>	
10	<p><b>Action Plan Update</b>  Ian Weddle circulated a paper, and updated the meeting on the current action plan. IW will circulate a paper outlining the options for achieving the involvement of carers / users in the Safeguarding process. This work will link to MW's work plan.</p>	
11	<p><b>Activity Update</b>  Item deferred until the next meeting in September 2010, as this will be in the same reporting period.</p>	
12	<p><b>Training Update</b>  A verbal update on training was given by Janet Hayes.  <u>Advanced Training</u>  This is now a priority. It has been agreed Tees-wide that costs would be shared. Tees Valley Alliance will facilitate and move forward to commission the training. The course will be university accredited.  <u>Jacqui Pritchard Training</u></p>	

	<p>Training been rolled out across SBC. Positive feedback has been received.</p> <p><u>Honour Based Violence and Forced Marriage Training</u> Facilitated and funded by NHS Tees. Positive feedback received.</p> <p><u>Independent Sector Training</u> A further survey on the uptake of training has been sent to the Independent sector to clarify the training needs of staff and to confirm the training packages currently in use. A member of the training team will visit all providers who do not reply to ensure this piece of work is completed. Uptake in the use of the e-learning package has been noted since the survey has been sent out.</p> <p>Action: A further letter is to be sent to all non responders in JH name, as it is imperative that training is being carried out in all organisations to the required standard and that we get assurances of this.</p> <p><u>E Learning Packages:</u> PM reported on behalf of the care home sector that the e-learning package on the Mental Capacity Act was challenging, and some staff were having difficulty completing the training.</p> <p><u>Elected Member Training:</u> Cllr JB reported that Safeguarding training has been arranged, in conjunction with Children's services, to raise awareness with elected Members of Safeguarding issues.</p>	Janet H
13	<p><b>Items for next meeting</b> Any substantive agenda items for September's meeting to be forwarded to LH or Margaret Deighton. It was requested that a calendar of items be produced to enable better planning of agendas. This will be circulated with the minutes.</p>	LH/MD
14	<p><b>Any other business</b> <u>Vetting and Barring Document</u> To be circulated following this meeting.</p> <p><b><u>Date and Time of next meeting :</u></b> <b>16 September 2010, 9.30am, Education Centre, Norton.</b></p>	LH/MD